

Wood Gormley Elementary PTC

General Meeting Minutes, 12/12/19, 6 pm

Board Members:

Present: Denise Thomas, President, Audrey Liddy, Treasurer, Patricia Rosen, Secretary, Carrie Wood, Fall Events Co-Chair, Amy Fries: Fall Events **Co**-Chair, Ana Archuleta, Winter Events Chair, Laura Jeffery, Principal

Teacher representatives: Ms. Loy, Mr. Dawson

Absent: Rachel Stofocik, Vice President, Christy Wood, Fundraising Chair

Parent members: Kristen Roby

Proceedings:

- *Meeting called to order* at 6:07 pm by President
- November minutes approved
- Agenda approved
- Ms. Loy and Mr. Dawson need to be added to the PTC board email list

Principal

- Eureka math training will be held on 1/3/20; PTC covered the cost; teachers will review materials beforehand
- Due to District staff shortages, our reading interventionist/ SAC coordinator will be going to another school until the end of the year or until someone else is hired in her place

Treasurer Report

- More teachers have submitted allocation expenses.
- There have been a few minor Sunshine Fund and staff meeting expenditures.
- No meeting set yet with tax advisor, but this will be scheduled.

- Christy is planning to send out a direct donation letter. Members agreed on an electronic letter option, suggested donation amounts/ buttons linking to Paypal, giving details about what the money is used for, & perhaps focusing on a particular need.

Winter Event (Ana)

The event will be held in the art gallery “Peter’s Projects/ Gerald Peter’s Gallery” Planning meeting tomorrow. Looking into potential food donations. Also soliciting donations for silent auction; has contacted New Mexico United/ Ojo Caliente; Santa Fe Dining will reach out to distributors for wine donations; looking into “staycations” through local hotels. Each PTC member is asked to solicit donations, as well.

Will still consider casino tables, but cost is \$900, so we would need extra donations of tables/chairs, etc. to offset cost.

Action item: Ana will update and send out donation letter.

Afterschool Clubs Update (Denise)

Donations continue to be very low. Snacks, teaching and supervision are provided for free, but the enrollment form encouraged a donation to make the programs sustainable. I was agreed that we will no longer offer snacks routinely. If a child appears to be having difficulty staying focused or behaving due to hunger, a snack will be provided.

In the future, we might consider offering a sliding scale, perhaps starting at \$1, to make it clear that we need donations from everyone who enrolls. Or, we might charge a specific amount and advise parents to speak to the club coordinator if they need a financial waiver or discount.

We may also consider requiring a minimum number of students to run a club.

Action Item: Denise will speak with Rachel about editing the form and teachers will hand out the form again in the spring semester.

Girls on the Run

The program needs three parents at least and GOTR will provide them with training. We will continue to look for parent volunteers in the spring.

Snowflake Drive Update (Kristen Roby)

All snowflakes were taken, and most filled. Thirteen families were helped, ranging from 1-4 children per family. Four new parent volunteers were involved this year and are excited to continue. About \$75 from PTC were used to fill remaining needs. \$1150 worth of family cards were distributed (32 snowflakes, so many people gave more than asked to give). \$390 were earmarked for gas/grocery cards for our crossing guard.

Secretary Supplement

Last year we approved a \$2000 supplement for the secretary, since she did more than expected according to her job description. New secretary started 11/4/19. The board agreed that \$400 would be appropriate.

Meeting adjourned at 7:13 pm by President.

Next meeting

January 9, 6 PM

Open Discussion

Mr. Dawson noted that an outdoor conduit/ electrical outlet on the field would be desirable in the future, to avoid having to run extension cords.

Action Item: Dr. Jeffery will consider asking the city for this improvement.

Items for future consideration:

- Bylaws amendment revision